

Canteen Online Ordering Memo

Temple Students

Dear parents/caregivers,

We at the canteen endeavour to provide the best service & quality to our school community.

After much discussion with parents, students & staff, we are excited to introduce our new online ordering system 'Munch Monitors'. Munch Monitors put lunch ordering back into the parents hands & enables you to order from any desktop, laptop or device where internet is available.

How it works:

- set up an online account (see reverse for instructions)
- load money onto the account
- once account is set up, Temple student brings their school ID card to the canteen & staff will link their ID card to their Snack Money account
- then the student is ready to go (they will need to bring their Student ID to spend Snack Money at Recess or Lunch)

How to purchase:

@ recess

- the student brings their linked, loaded, ID card to the canteen
- select desired items
- canteen staff will scan the student ID card & remove cost from their account (Spending limits can be applied in the munch monitor set up)

@ lunch (must be ordered by 9.15am)

Preferred Method - (This will secure the items you have ordered and save students line up time)

- Log on to www.munchmonitor.com (up to 4 weeks advanced ordering)
- order online the desired items
- pay online for these items
- student picks up their lunch order from the canteen window inside the PAC

Alternate Method

- student lines up
- student selects desired items
- staff scan the student ID card (that has been linked to an account & loaded with money)

The Munch Monitor online ordering system will slowly be introduced in week 1, the canteen aims to be cashless by the start of Week 1 of Term 2 for all Temple students.

Thank you for your continued support of the canteen as together we make this school community a better place.

For any further questions read the reverse side of this memo or don't hesitate to ask. Our staff are happy to assist.

Yours Sincerely,

Steven Strikwerda
Canteen Manager



**Online Ordering
Now Available**

making your school day easy





SAVE TIME with our ONLINE CANTEEN!

Bethany Christian College Canteen
accepts online orders using MunchMonitor



Setting up an online account is easy!

1. Go to **www.munchmonitor.com**
2. Click **LOGIN**
3. Click **REGISTER**
4. Enter

- School ID: **bethanyccsa**
- Password: **munch5108**

5. Click **Submit**
6. Enter your email address
7. Enter the password you want. Make sure you can remember your password
8. Review and tick on the Terms of use
9. Click **Create your Account**
10. Click on the **Activation Link** in the email we sent
11. Follow the steps to **create your Parent Profile**
12. **Add Students** to your account
13. Click on **Account Top-up** to transfer money into your account
14. **You are now ready to order online!**

SETUP A NEW ACCOUNT

SUBMIT

Quick Information

Using MunchMonitor Online Ordering

- You can place orders online up to 4 weeks in advance
- Top-up your account online using VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$ 3.65 (inc. GST) per school term for a family account
- No sign-up fee
- No transaction fee

Giving Student Snack Money

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- You can view what they've ordered from the online transaction reports

Call us at 1300 796 190 or email us at help@munchmonitor.com
if you require further assistance.

MunchMonitor...making your school day easier



[Facebook.com/MunchMonitor](https://www.facebook.com/MunchMonitor)