

Canteen Online Ordering Memo

Bethany Students

Dear parents/caregivers,

We at the canteen endeavour to provide the best service & quality to our school community.

After much discussion with parents, students & staff, we are excited to introduce our new online ordering system 'Munch Monitors'.

Munch Monitors put lunch ordering back into the parents hands & enables you to order from any desktop, laptop or device where internet is available.

How it works:

- set up an online account (see reverse for instructions)
- load money onto the account
- once account is set up, each registered student will be given a Munch Monitor ID tag that will be linked to their Snack Money account (Year 3-6 only)
- then the student is ready to go
- **If you have allowed the student to spend Snack Money at Recess or Lunch please send them to the canteen before school to collect their ID Tag.**

How to purchase:

@ **recess** - (Using Snack Money on Munch Monitor ID tag)

- the student brings their linked, loaded, ID Tag to the canteen
- select desired items
- canteen staff will scan the student ID card & remove cost from their account (spending limits can be applied in the munch monitor set up)

@ **lunch** (must be ordered by 9.15am)

Online Ordering

- Log on to www.munchmonitor.com (up to 4 weeks advanced ordering)
- order online the desired items
- pay online for desired items
- the student's lunch order will be processed & sent to their classroom at lunch time

If the student requires any other canteen items at lunch time:

- student lines up
- student selects desired items
- staff scan the students Munch Monitor ID tag (that has been linked to an account & loaded with money)
- payment will be taken from the students Munch Monitor tag

The Munch Monitor online ordering system will be introduced in Week 1, with the canteen aim to be cashless in the future.

Thank you for your continued support of the canteen as together we make this school community a better place.

For any further questions read the reverse side of this memo or don't hesitate to ask. Our staff are happy to assist.

Yours Sincerely,

Steven Strikwerda
Canteen Manager

Bethany Christian School



BETHANY
CHRISTIAN SCHOOL
Educating for Eternity



**Online Ordering
Now Available**

making your school day easy

Reference no: 20001



SAVE TIME with our ONLINE CANTEEN!

Bethany Christian College Canteen
accepts online orders using MunchMonitor



Setting up an online account is easy!

1. Go to www.munchmonitor.com
2. Click **LOGIN**
3. Click **REGISTER**
4. Enter

- School ID: **bethanyccsa**
- Password: **munch5108**

🔗 SETUP A NEW ACCOUNT

SUBMIT

5. Click **Submit**
6. Enter your email address
7. Enter the password you want. Make sure you can remember your password
8. Review and tick on the Terms of use
9. Click **Create your Account**
10. Click on the **Activation Link** in the email we sent
11. Follow the steps to **create your Parent Profile**
12. **Add Students** to your account
13. Click on **Account Top-up** to transfer money into your account
14. **You are now ready to order online!**

Quick Information

Using MunchMonitor Online Ordering

- You can place orders online up to 4 weeks in advance
- Top-up your account online using VISA/MasterCard
- List allergies to alert canteen staff
- You can order anytime you want using web browsers such as Chrome or Safari
- You can use desktops, laptops, tablets or smart phone with internet access
- It only cost \$ 3.65 (inc. GST) per school term for a family account
- No sign-up fee
- No transaction fee

Giving Student Snack Money

- In the Student Profile, tick YES in ALLOW SNACK MONEY
- If you selected DAILY ALLOWANCE, enter the daily amount and the days to use
- If you selected WEEKLY ALLOWANCE, enter the weekly amount
- You can set banned food items from the menu
- You can view what they've ordered from the online transaction reports

Call us at 1300 796 190 or email us at help@munchmonitor.com
if you require further assistance.

MunchMonitor...making your school day easier



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