



Bethany Christian School

Hardship Application COVID-19 Support 2020

**Please sign and send it in an envelope marked 'CONFIDENTIAL' to:
Bursar
Bethany Christian School
Po BOX 2125
Salisbury Downs 5108**

General Information

As the world is facing a time like never before we understand that families will face economic issues from the current COVID-19 situation. Bethany Christian School will endeavour to assist families where practical when it comes to payments of School Tuition Fees.

We know like most things the COVID-19 issue will pass and although things may appear different in the future there will be an economic normality that will return after the events have ended, therefore the Covid-19 support application is only a **temporary measure** that the School will use to support at risk families as possible.

Acceptance

I/We hereby make application for hardship under COVID-19 support 2020 for the foreseeable future knowing that this is a temporary measure that will be put in place until such times as my/our financial position improves to a maximum of up to the end of 2020.

In the event this application results in a reduction or extension of time of the school fee payable I/We agree and accept that reduced fees are made possible in part through the support and commitment of the whole school community of which I/We am/are a part. In response to and as part on our commitment to that “partnership” arrangement I/We give the following undertaking:

- To pay the agreed assessed fee via Direct Debit/Centre Pay
- To give payment of school fees equal to or higher priority for payment with all other family budget arrangements.
- To advise the school when financial circumstances improve and assistance is no longer required.

Please be advised that Bethany Christian School notify you of any, assistance you will receive.

Signed: Parent 1 _____ Date _____

Signed: Parent 2 _____ Date _____

Personal Details

Name(s) 1. _____

Name(s) 2. _____

Address _____

_____ Postcode _____

Mobile 1. _____ 2. _____

Usual Occupation(s): _____

Were you laid off from your current employer? Y/N

Date you were laid off: _____

Please circle how you were employed: Full Time Permanent
Full Time Casual
Full time Temporary
Part Time Permanent
Part time Casual
Part Time Temporary

Will your current employer continue to employ you once their business can re-open? Y/N Unsure

Will you be seeking other employment: Y/N

Will you be staying home to look after dependants: Y/N

Will you or have you applied for Centrelink support: Y/N

What support are you seeking from the School? (I.e. fee reduction for a period of time, Fee extension) _____

People in Household

Please write down the names of all the people who live with you in your household. Please indicate whether or not these are dependants, unemployed or working:

Name	Dependent/Working/Unemployed

If a member of your household is working please advise what amount of Net pay they bring home i.e. \$1000 per week

Indicate all sources of employment income	Indicate amount if received Weekly	Indicate amount if received Fortnightly	Indicate amount if received Monthly	Calculate or estimate Annual
1				
2				
3				
4				
5				
TOTAL				

Government Benefits

Please list below any Government Benefits you may be receiving. For example Family Tax Benefit A/B, Carers pension or similar.

Name all benefits received	Indicate amount if received	Calculate
	Fortnightly	Annual
1		
2		
3		
4		
5		
TOTAL		

DECLARATION OF ASSETS

Home: Owned / Mortgage / Rental (Please circle)

Value of home: \$ _____

Amount of mortgage outstanding: \$ _____

Rent that you pay each week \$ _____

Investments

Include here any **real estate, shares, debentures, bonds, family trusts** or any other such investment which are held by you or are being held for you.

Description of Investment (Excluding Family Home & Furnishings)	Balance
1	
2	
3	
4	
5	

Declaration

The information supplied is true and correct to the best of my / our knowledge.

Signed: _____ Signed: _____ Date / /

All information provided will be kept private and confidential and only used to assess the current situation that families are facing. All decisions made in regards to your application will be provided in writing as soon as practical to do so.

Collection Notice Policy

Bethany Christian School Standard Collection Notice

1. Bethany Christian School collects personal information, including sensitive information, about students and parents or guardians before and during the course of a student's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling and educational services for your child. Allied to this, information will also be used for enrolment and administrative purposes.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of schools require that certain information is collected. These include relevant Public Health and Child Protection laws.
4. Health information about students is 'sensitive information' within the terms of the Australian Privacy Principles (APPs) under the *Privacy Act*. We may ask you to provide medical information and reports about your child from time to time.
5. The School, as required, either by law or as appropriate for proper discharge of our duties, will disclose personal and sensitive information to others for administrative and educational purposes. This includes disclosure to other schools, government departments, medical practitioners and people providing services to the School, including specialist visiting teachers, sports coaches and volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions, information regarding academic and sporting achievements, student activities and similar news is published in School newsletters, magazines and on our website. Photographs of student activities such as sporting events, School camps and School excursions may be taken for publication in School newsletters and magazines and on our website. The School will obtain separate permissions from the student's parent or guardian prior to publication of photographs through the School Enrolment Form.
7. The School may store personal information in 'the cloud' which may mean that it resides on servers which are situated outside of Australia.
8. Parents or students may seek access to personal information collected about them by contacting the School. There will, however, be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.
9. The School Privacy Policy also sets out how you may register a complaint about a breach of privacy and how the School will deal with such a complaint.

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10. The School also, from time to time, engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organizations that assist in the School's fundraising activities solely for that purpose. We shall not disclose your personal information to third parties for their own marketing purposes without your consent.

11. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.