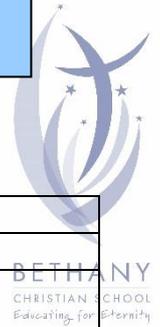


Bethany Christian School Behaviour Management Policy



Publication Date	March 2020
Review Date	March 2023
Related legislation/applicable section of legislation	Children's and Young People's (Safety) Act 2017 Education and Children's Service Act 2019 Section 22 of the Disability Discrimination Act 1992
Related policies, procedures, guidelines, standards, frameworks	National Safe Schools Framework (SCSEEC) 2013 Privacy Policy 2020 Australian Privacy Principles Privacy Amendment (Enhancing Privacy Protection) Act 2012 Australian Student Wellbeing Framework 2018 Protections for Teachers, Staff and Students at School & ELC Policy 2020 Protective Practices 2019 Social Media Policy 2020 Standard Collection Notice 2016
Policy officer (position)	Debbie Clifford
Policy officer (phone)	8283 0000
Policy sponsor (position)	Deputy Principal
Executive director responsible (position and office)	Debbie Clifford - Deputy Principal
Applies to	Whole school
Key words	Behaviour management, safe learning environment, assessment, support
Status	Active
Approved by	Principal
Version	1.2

Date	Version	Revision Description
14/9/15	1.0	Updated format and addition of applicable legislative and related school policies
1/12/16	1.1	Reviewed and updated; Standard Collection Notice added
12/3/20	1.2	Reviewed and legislation updated

Statement

Behaviour Management is the process of managing positive and negative behaviour of students in our school. All staff are responsible for managing student behaviour and creating safe, orderly, productive and successful learning communities. It is the school's responsibility to provide opportunities and support for all students to succeed, to support students to accept responsibility for their own behaviour, to work with staff, parents and student to create learning communities that support the rights of students to learn and the right of teachers to teach, and finally, to develop a behaviour code as a statement of the school community's values and expectations in relation to student behaviour and school's management of student behaviour.

Rationale:

At Bethany have three rights that underpin our Behaviour Management Policy are; The Right to Respect; the Right to Feel Safe; the Right to Learn.

Aims:

- To provide a safe learning environment through the effective management of student behaviour across the school.
- Bethany Christian School is an inclusive community which respects the diversity of students. As such we understand that some students have differences in behaviours which must be managed on an individual basis. Our standard behaviour management practices reflect best practice according to individual needs, as deemed appropriate by the school. We respect the dignity of all students and as such communication regarding the behaviour management processes considered for individual students will not be discussed with the parent body apart from the student's legal guardians.

Implementation:

- All staff will be made aware of the behaviour management policy.
- All staff will know the processes of the 5 Happy Steps and 5 Sad Steps, Way to A, The Whole School Three Strike Programme, The Incredible 5 Scale and the Peace Wise Conflict Resolution model.
- Community Services will be issued for extreme behaviours that do not fit within the classroom and school yard norms and will only be issued by the Deputy Principal or Principal (or delegated authority).
- An educational assessment will be sought if a student receives more than 3 Community Services and their behaviour is of a concern to the safety and wellbeing of the students in the school. Should a family choose not to proceed with an educational assessment; the student will not have a tailored behaviour management plan to accommodate their individual circumstances.
- All staff and the wider community will be familiar with the school's approach to behaviour management and will be provided with information relating to their child's rights and responsibilities.
- The first 3 weeks of Term 1 will be considered a mandatory Establishment Period for behaviour management.
- All behaviour concerns, incidences and reports must be entered into Edumate to enable behaviour to be tracked.
- Bethany Christian School will use logical consequences as a means of discipline. Rewards will be used to encourage positive behaviour and to train new positive behaviour.
- Students who harass others will be subjected to consequences consistent with our behaviour management system.
- Parents or community members who harass members of our school will be managed in accordance with the law and the school's 'Protections for Teachers, Staff and Students at School & ELC Policy 2020'.
- Unresolved school-level issues will be dealt with in accordance with the school's Complaints Policy¹.
- All student behaviour management will be recorded daily in the class behaviour management book which is kept with the class daily.
- The privacy, rights and sensitivities of all individuals involved will be protected in accordance to our privacy policy. Information concerning students programs is confidential and private and we will protect all students and families' dignity and respect.
- As an inclusive school, it may be necessary for Bethany Christian School to obtain professional opinions and support (externally or internally) that will assist us in meeting the student's needs behaviourally. This is our standard practice and reflects our Duty of Care toward our students. As such, we require copies of

¹ Complaints Policy was previously known as the "Grievance Policy"

any existing reports regarding the student. If we require these professional opinions and support throughout the student's enrolment we will inform the parent or legal guardians of the student in need and assist with costs based on individual circumstances.

- If a student requires an individualised Behaviour Management Plan Bethany Christian School may seek expert advice (externally and internally) to assist with information and suggestions that will inform the plan.

Bethany Christian School Standard Collection Notice

1. Bethany Christian School collects personal information, including sensitive information, about students and parents or guardians before and during the course of a student's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling and educational services for your child. Allied to this, information will also be used for enrolment and administrative purposes.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School College to discharge its duty of care.
3. Laws governing or relating to the operation of schools require that certain information is collected. These include relevant Public Health and Child Protection laws.
4. Health information about students is 'sensitive information' within the terms of the Australian Privacy Principles (APPs) under the *Privacy Act*. We may ask you to provide medical information and reports about your child from time to time.
5. The School, as required, either by law or as appropriate for proper discharge of our duties, will disclose personal and sensitive information to others for administrative and educational purposes. This includes disclosure to other schools, government departments, medical practitioners and people providing services to the School, including specialist visiting teachers, sports coaches and volunteers and counsellors.
6. Personal information collected from students is regularly disclosed to their parents or guardians. On occasions, information regarding academic and sporting achievements, student activities and similar news is published in School newsletters, magazines and on our website. Photographs of student activities such as sporting events, School camps and School excursions may be taken for publication in School newsletters and magazines and on our website. The School will obtain separate permissions from the student's parent or guardian prior to publication of photographs through the School Enrolment Form.
7. The School may store personal information in 'the cloud' which may mean that it resides on servers which are situated outside off Australia.
8. Parents or students may seek access to personal information collected about them by contacting the School. There will, however, be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.
9. The School Privacy Policy also sets out how you may register a complaint about a breach of privacy and how the School will deal with such a complaint.
10. The School also, from time to time, engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organizations that assist in the School's fundraising activities solely for that purpose. We shall not disclose your personal information to third parties for their own marketing purposes without your consent.
11. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.